



Republic of the Philippines
Department of Environment and Natural Resources
Environmental Management Bureau
Office of the Regional Director
Caraga Regional Office
Purok 5, Brgy. Ambago, Butuan City
Tel. No. 085-3413826; 3425332; 3421877; Telefax 085-8150890
email add: caraga@emb.gov.ph



NOTICE OF VACANCY
(As of January 14, 2020)

Position : Technical Support Specialist (Contract of Service)
No. of Available Position : 1
Salary Grade : SG 3
Salary Rate : P566.63/day
Location : Environmental Monitoring and Enforcement Division
Reports to : Chief, Environmental Monitoring and Enforcement Division

Preferred Qualifications

Education : Bachelor's Degree in Mechanical Engineering/Chemical Engineering/Environmental Science
Training : None Required
Experience : None Required
Eligibility : CS Prof Eligible is an advantage
Others : Must have good communication skills in many mediums
Computer Literate (Microsoft Office Applications)
Has the ability to work in harmony with co-workers

Summary of Job Functions

- Responsible in the evaluation of Self-Monitoring Reports (SMRs) submitted by industries on quarterly basis, data collection, data processing, compilation and preparation of correspondence to the Pollution Control Officer (PCOs)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **January 24, 2020**.

1. Fully accomplished Personal Data Sheet with recent passport-sized picture (CSC Form No. 212 Revised 2017 with Work Experience Sheet), and
2. Transcript of Records
3. Photocopy of certificate of trainings attended (if any)

Qualified applicants are advised to hand in or send through courier/email their application to:

Engr. Albert G. Arcamo, MEMD
OIC, Regional Director
Environmental Management Bureau-XIII
P5, Brgy. Ambago, Butuan City
embcaragaofficial@gmail.com

Note: Applications with incomplete documents shall not be entertained.

ALBERT G. ARCAMO, MEMD
OIC, Regional Director



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ENVIRONMENTAL MANAGEMENT
BUREAU-13
Office of the Regional Director

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