



Department of Environment and Natural Resources

**Environmental Management Bureau**

Office of the Regional Director

Caraga Regional Office

Purok 5, Brgy. Ambago, Butuan City

Tel. No. 085-3413826; 3425332; 3421877; Telefax (085) 815-0890



## **INVITATION TO BID SUPPLY AND DELIVERY OF FURNITURE AND FIXTURE**

1. The Environmental Management Bureau RXIII (EMB), thru its Bids and Awards Committee (BAC), intends to apply Supply and Delivery of Furniture and Fixture with the sum of One Million Nine Hundred Eighty Two Thousand Pesos (₱1,982,000.00) Only through General Appropriations Act (GAA) for CY 2019 being the Approved Budget for the Contract (ABC) for the Supply and delivery of Furniture and Fixture. Bids received in excess of the ABC shall be automatically rejected during bid opening.
2. The EMB RXIII - BAC now invites bids for Supply and delivery of Furniture and Fixture. Delivery of the goods is 30 calendar days upon receipt of Notice to Proceed. Bidders should have completed within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Act." Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from the Environmental Management Bureau RXIII (EMB) and inspect the Bidding Documents at the address given below during office hours (8:00 am to 5:00pm).
5. A complete set of Bidding Documents may be acquired by interested Bidders on January 31, 2019 from the address given below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five thousand pesos (PhP5, 000.00). The Invitation to Bid may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and EMB Website at [www.emb.gov.ph](http://www.emb.gov.ph), provided that Bidders shall pay the applicable non-refundable fee for the Bidding Documents not later than the submission of their bids.

6. That pursuant to Section 6 of DBM Administrative Order No. 14, series of 2018, the EMB XIII BAC reserves the option not to award the contract upon the issuance of an approved Implementing Rules and Regulations.

7. The EMB-BAC will hold a Pre-Bid Conference on February 13, 2019 10:00 a.m. at Environmental Management Bureau RXIII Conference Room, Purok 5, Brgy. Ambago, Butuan City which shall be open to prospective bidders.

8. Bids must be duly received by the BAC Secretariat at the address below on or before February 25, 2019 10:00 a.m. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Bid opening shall be on February 25, 2019 2:00 p.m. at Environmental Management Bureau RXIII. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

9. Interested bidders may obtain further information from the BAC Secretariat c/o Mr. Rostico L. Quiao at the Environmental Management Bureau RXIII from 8:00 AM to 5:00 PM only, Mondays to Fridays starting January 31, 2019 at Tel No. (085)342-1877. However, any queries relative to the contents of the bid documents and the project requirements can only be made by bidders who purchased the bid documents not later than Ten (10) days prior to the Submission and Opening of Bids.

10. EMB RXIII reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

### **Technical Specifications**

Bidders must state here either "Comply" or any equivalent in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification"

| <b>Supply and delivery of Furniture and Fixture that will conform with the following Specifications</b> |  |
|---|--|
| <b>ITEM</b>   | <b>SPECIFICATION</b>   |
|   | <b>LOT 1</b>   |
|   | <b>LABORATORY</b>  |
| <b>1</b>  | <b>22 Gallon Flammable Safety (1 unit)<br/>-Cabinets constructed of 18-gauge steel.<br/>-All surfaces and door are welded reinforced double-wall construction with a 1 1/2" air space between walls. -Cabinets come in yellow lead-free epoxy/polyester powder coat finish with trilingual</b> |

|   |  |
|---|--|
|   | <p>warning labels. -include dual vents with flame arresters;<br/> grounding connection; flush mounted door handle with key lock and<br/> padlock hasp; three point latch system; and 2" raised, leakproof<br/> door sill. -Patented SpillSlope® galvanized<br/> steel shelf directs spills to back to be collected in the leakproof<br/> bottom sump. -Capacity: 22 gallon(s) 83<br/> liter(s)<br/> No. of Doors: 1<br/> Door Type: Manual<br/> No. of Shelves: 3<br/> Adjustable Shelves: Yes<br/> Dimensions, Exterior: 23.25' W x 65' H x 18' D, 591 W x 1651 H x 457<br/> D (mm)<br/> Dimensions, Interior: 20' W x 60.5' H x 14.562' D, 508 W x 1537 H x<br/> 370 D (mm)<br/> Approvals: OSHA</p> |
|   | <b>LOT 2</b>   |
| 2 | <b>SOFA BED (Green) 54" x 75" (2 units)</b>  |
| 3 | <b>COMPUTER TABLE (3 units)</b><br>Wt: 20 pounds<br>Dimensions: 24 x 19 x 29 inches<br>Color: Black  |
| 4 | <b>OFFICE CURTAIN (1 lot)</b><br>Height: 3.5 mtrs/ width – 9 meters<br>Height: 2.0 meters/ width – 9 meters  |
| 5 | <b>COFFEE TABLE WITH 4 CHAIRS (15 units)</b>   |
|   | Materials: Hardwood  |
|   | Round: 2" x 80cm   |
|   | Hight: Standard  |
| 6 | <b>CLEOPATRA WOODEN SOFA (FOR HOSTEL) (10 units)</b>   |
|   | Materials: Hardwood  |
|   | Length: 6 ft.  |
|   | Width: 16"   |
|   | Hight: Standard  |
| 7 | <b>SIDE TABLES WITH CHAIRS (FOR HOSTEL) (8 units)</b>  |
|   | <b>Materials: Hardwood</b>   |
|   | Dimension: 40cm x 2ft  |
|   | Hight: Standard  |
| 8 | <b>12-DOOR STEEL LOCKER CABINET W/KEYS (10 units)</b>  |
|   | Dimension: H 72" x W36" x D18"   |
|   | Gauge #24 (Standard)   |
|   | Color: Light Gray enamel Coated Finish   |
|   | Advantage: Water prof. corrosion resistance, wear resistance   |

|    |   |
|----|---|
|    |   |
| 9  | <b>EXECUTIVE CHAIRS(HEAVY DUTY,HIGH BACK, METAL BASE) (55 units)</b>                            |
|    | Fixed arm type, ergonomic design, adjustable height, swivel, leather, steel base                |
|    | Max/Height - 23" / min Height - 21"   |
|    | Maximum weight capacity - 115 kilos   |
|    | Back Height - greater 45"   |
| 10 | <b>OFFICE TABLE WITH DRAWERS &amp; LOCK (13 units)</b>  |
|    | Dimensions: 60" x 30"   |
|    | Height: Standard  |
| 11 | <b>HANGING CABINET (15 units)</b>   |
|    | Height: 60cm with 2 Layers  |
|    | Width: 8ft  |
|    | Shelves: 4 shelves, glass cover with lock magnet  |
| 12 | <b>GUEST/CLIENTS CHAIR (45 units)</b>   |
|    | Chromed Steel, Strong skid base design. Stackable, injection molded polypropylene seat and back |
| 13 | <b>OFFICE SOFA W/GLASS CENTER TABLE (Standard) (2 units)</b>                                    |
|    | *****Nothing Follows*****   |

For further information, please refer to:

  
**ROSTICO L. QUIAO**  
 BAC Secretariat  
 Purok 5, Brgy. Ambago Butuan City  
 Tel No. (085)342-1877

  
**ALJUVI V. MONTEROLA**  
 BAC Chairperson