



Republic of the Philippines
Department of Environment and Natural Resources
ENVIRONMENTAL MANAGEMENT BUREAU

Office of the Regional Director
 Caraga Regional Office XIII
 Purok 5, Brgy. Ambago, Butuan City
 Tel. No. 085-3413826; 3425332; 3421877; Telefax 085-8150890
 email add: caraga@emb.gov.ph



INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF LABORATORY CHEMICALS

1. The *Environmental Management Bureau** – *CARAGA Region XIII (EMB-13)*, through the *General Appropriations Act for FY 2020*³ intends to apply the sum of *One Million Five Hundred Seventy Thousand Pesos (Php1,570,000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *the Supply and Delivery of Laboratory Chemicals*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *EMB-13* now invites bids for *the Supply and Delivery of Laboratory Chemicals*.⁴ Delivery of the Goods is required *as stipulated in "Section VI. Schedule of Requirements"*. Bidders should have completed, within *two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

Hereunder is the complete schedule of bidding activities

Activities	Schedule		
	Date Start	Date End	Time
Advertisement/PhilGEPS	January 22, 2020	January 30, 2020	
Pre-Bid Conference	January 29, 2020	January 29, 2020	2:00PM
Deadline of Submission and Receipt of Bids	February 10, 2020	February 10, 2020	11:00AM
Opening of Bids	February 10, 2020	February 10, 2020	2:00PM
Bid Evaluation	February 11, 2020	February 11, 2020	
Post Qualification	February 12, 2020	February 13, 2020	
Issuance of Notice of Award	February 14, 2020	February 14, 2020	
Contract Preparation	February 17, 2020	February 20, 2020	
Issuance of Notice to Proceed	February 21, 2020	February 21, 2020	

4. Interested bidders may obtain further information from *EMB-13 Bids and Awards Committee* and inspect the Bidding Documents at the address given below during *office hours, Monday to Friday, 8:00am to 5:00pm, excluding holidays*.

³ In the case of National Government Agencies, the General Appropriations Act and/or continuing appropriations; in the case of GOCCs, GFIs, and SUCs, the Corporate Budget for the contract approved by the governing Boards; in the case of (LGUs, the Budget for the contract approved by the respective *Sanggunian*. (Section 5(a), R.A. 9184)

⁴ A brief description of the type(s) of Goods should be provided, including quantities, location of project, and other

5. A complete set of Bidding Documents may be acquired by interested Bidders on January 22, 2020, from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of *Php 5,000.00*.

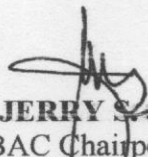
It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The *EMB-13* will hold a Pre-Bid Conference⁵ on *January 29, 2020 @ 2:00PM* at *EMB-13 Conference Room*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before *February 10, 2020 @ 11:00AM*. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.

Bid opening shall be on *February 10, 2020 @ 2:00PM* at *EMB-13 Conference Room*. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. Interested bidders may obtain further information from the BAC Secretariat c/o Mr. Alberto B. Degamon at the Environmental Management Bureau RXIII from 8:00 AM to 5:00 PM only at Tel No. (085)817-1841. However, any queries relative to the contents of the bid documents and the project requirements can only be made by bidders who purchased the bid documents not later than Ten (10) days prior to the Submission and Opening of Bids.
9. The *EMB-13* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

ALBERTO B. DEGAMON
Head, BAC Secretariat
Environmental Management Bureau Regional Office XIII
Purok 5, Barangay Ambago, Butuan City
(085)817-1841
abdegamon@gmail.com
<https://caraga.emb.gov.ph/>


ENGR. JERRY S. JAMOLOD
BAC Chairperson

⁵May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may